

Arcadia Market

Saturday 19 November 2011 8am-3pm

**Arcadia Public School, Arcadia Community Hall & St Columb's Anglican Church
Cnr 140 Arcadia Road & Blacks Road, Arcadia 2159**

Terms & Conditions

Stallholder obligations/responsibilities are:

- 1) provide own stall/canopy/tent/gazebo, umbrella, furniture, equipment, etc.
- 2) erect, operate & dismantle their stall to ensure personal & public safety;
- 3) ensure activities do not endanger the safety or security of others at Arcadia Market;
- 4) sell only the products/provide services as stated on Stallholder Application form;
- 5) keep the site clean & remove all rubbish, materials, etc. at close of trading;
- 6) park vehicle/s in the designated Stallholder Parking Area unless otherwise advised;
- 7) obtain all workers' compensation, OH&S licences & insurances. All products & equipment should comply with all relevant safety & compliance standards. The Stallholder is responsible for the safety of their employees, staff, agents, etc. that may occupy their stall. If you intend to cook with gas or electricity you must provide the appropriate safety equipment at your site.
- 8) provide copies of *Certificates of Currency* for Public Liability, Product Liability or Professional Indemnity insurance/s to Arcadia Market Management prior 4 November 2011.

\$10 million Public Liability insurance is compulsory for ALL stallholders.

If you do not have Public Liability insurance \$10 is payable in addition to the site fee. You will be covered under the Arcadia Public School P&C Public Liability insurance policy.

\$10 million Product Liability insurance is compulsory for all food, skincare & consumable products.

Indemnity:

Arcadia Public School, P&C & Arcadia Market Management is indemnified by the Stallholder against all claims in relation to theft of, or damage to, Stallholder product/property, Stallholder failure to trade or sell product/service and any third party and/or personal injury/property damage caused by Stallholder negligence of service/product/property on 19 November 2011.

Indemnity is reduced proportionately to the extent that such claim is caused, or contributed to, by the negligence of Arcadia Public School, P&C, their volunteers, agents, representatives or contractors.

Stallholders shall not:

- erect any advertising or signage unless approved by Arcadia Market Management;
- offer for sale alcohol, drugs, obscene/illegal/pornographic material, firearms/weapons, cigarettes, aerosol/spray paint, or any goods that infringe copyright or feature trademarks that are not legally affixed.

Stallholder Entry/Set-up from 6am Departure from 2pm

Arcadia Market is an open-air market that trades in wet weather.

Site sizes: School Grounds - approx. 3m x 3m Arcadia Community Hall - approx. 1.8m x 1.8m

Stallholder Site Fee: \$35.00 (incl. GST) payable in full & prior Friday 4 November 2011

Money Order / Cheque payable to Arcadia Public School P&C.

Payment by cheque that is dishonoured will incur bank fees plus \$15 administration fee.

No refunds given for stall cancellation after 5pm Wednesday 16/11/11 or non-appearance/failure to trade on 19/11/11.

Note: Smoking is prohibited on Arcadia Public School premises including school buildings, gardens, sports fields & car parks. Smoking is prohibited at Arcadia Community Hall
Permanent devices are not to be attached to School, Community Hall or Church buildings/structures.
Sticky tape, staples, nails, tacks, etc. are not to be attached to any walls, floors, etc.
Any damage to the venue, accident or personal injury must be reported immediately.
Public & emergency access areas must be kept clear at all times.

Arcadia Market Management:

- retains the right to refuse entry or evict any stallholder who does not comply with these Terms & Conditions;
- may declare the event cancelled in hazardous weather or other extenuating circumstances;
- reserves the right to amend these Terms & Conditions as required.

Please complete the Stallholder Application form & return with payment to:

Arcadia Market Coordinator, c/- Arcadia Public School, 140 Arcadia Road, ARCADIA 2159

For enquiries or further information contact Meegen Gamson 0419 262 850 / info@arcadiamarket.org.au