Arcadia Market 8am–3pm
Saturday 23 October 2010
Arcadia Public School,
Arcadia Community Hall & St Columb's Anglican Church
Cnr Arcadia Road & Blacks Road, Arcadia

TERMS & CONDITIONS:

1) Entry & set-up will commence from 6.00am. Departure will be **no earlier** than 2.00pm.
2) Stallholders are to keep their site clean & remove all rubbish & materials at close of trading.
3) Stallholders may only sell the products as stated on the Stallholder Application Form.
4) All stallholders are required to provide their own furniture & equipment.
5) All stall equipment must be firmly secured to protect personal & public safety.
6) Public access must be kept clear at all times.
7) No permanent devices may be attached to the School, Community Hall or Church property.
8) No alcohol, drugs, pornographic material, weapons, cigarettes, second-hand electrical goods or aerosol spray paint can be for sale.
9) **No Counterfeit Goods:** It is the policy of Arcadia Market that stallholders shall not offer for sale any goods that infringe copyright or feature trademarks that are not legally affixed.
10) Any accident, personal injury or damage to the venue must be reported to Arcadia Market Management.
11) **Insurances & Licences:** Workers' Compensation, OH&S Licences & Insurances are the full responsibility of the Stallholder. Stallholders must obtain all Licences & Insurances required to operate their business. All products & equipment should comply with all relevant safety & compliance standards.
    Stallholders are required to possess current $10 million Public Liability Insurance (and $10 million Product Liability Insurance, where applicable).
    A copy of your *Certificate of Currency* for Public & Product Liability Insurance or Professional Indemnity Insurance (service providers only) **MUST BE** provided to Arcadia Market Management prior to 1 October 2010.
    If you **DO NOT** have your own Public Liability Insurance *$10.00 will be charged in addition* to the Stallholder Site Fee. You will be indemnified under the Arcadia Public School P&C Public Liability Insurance policy.
12) **Stallholder Site Fees:** Must be paid in full & prior to *Friday 1 October 2010.*
    Stallholders who pay by a cheque that is dishonoured will be charged any bank fees payable plus an Administration Fee of $10.00.
    No refunds for stall cancellation after 5pm Wednesday 20 October 2010.
13) Arcadia Market will be an all weather event. In the event of hazardous weather or other extenuating circumstances, Arcadia Market Management may declare the event cancelled.

Arcadia Market Management reserves the right to amend these Terms and Conditions as required.

Arcadia Market Management retains the right to refuse entry or evict any stallholder who does not comply with these Terms & Conditions.

As there are limited undercover positions please be prepared if it is raining/overcast.

Stallholders are encouraged to say 'no to plastic bags' & package their goods in biodegradable or re-usable material.

Stallholder Site Fee (3m x 3m) $35.00 (incl. GST) Cash/Cheque payable to Arcadia Public School

Please complete the attached form & return with your payment, to: Arcadia Market Co-ordinator
c/- Arcadia Public School
140 Arcadia Road
ARCADIA 2159

Enquiries: Meegen Gamson 9653 2727 / 0419 262850 or meegen@bowesandcraig.com

Arcadia Market Management - Arcadia Public School P&C