

Arcadia Market Saturday 5 May 2012 9am-2pm

Arcadia Public School, Arcadia Community Hall & St Columb's Anglican Church
Cnr 140 Arcadia Road & Blacks Road, Arcadia NSW 2159

Terms & Conditions

\$10 million Public Liability insurance is COMPULSORY for all stallholders.

If you do not have Public Liability insurance - \$10.00 is payable in addition to the site fee. You will be covered under the Arcadia Public School P&C Public Liability insurance policy.

\$10 million Product Liability insurance is compulsory for all food, skincare & consumable products.

Stallholder obligations/responsibilities are:

- 1) provide own stall/canopy/tent/gazebo, umbrella, furniture, equipment, etc. & erect, operate & dismantle their stall to ensure personal & public safety;
- 2) ensure activities do not endanger the safety or security of others at Arcadia Market;
- 3) sell only the products or provide services as stated on Stallholder Registration Form;
- 4) keep the site clean & remove all rubbish, materials, etc. at close of trading;
- 5) park vehicle/s in the designated Stallholder Parking Area unless otherwise advised;
- 6) obtain all workers' compensation, OH&S licences & insurances. All products & equipment should comply with all relevant safety & compliance standards. The Stallholder is responsible for the safety of their employees, staff, agents, etc. that may occupy their stall. If you intend to cook with gas or electricity you must provide the appropriate safety equipment at your site.
- 7) provide copies of *Certificates of Currency* for Public Liability, Product Liability or Professional Indemnity insurance/s to Arcadia Market Management prior Friday 27 April 2012.

Stallholders shall not:

- erect any advertising or signage unless approved by Arcadia Market Management;
- offer for sale alcohol, drugs, obscene/illegal/pornographic material, firearms/weapons, cigarettes, aerosol/spray paint, or any goods that infringe copyright or feature trademarks that are not legally affixed.

Indemnity:

Arcadia Public School, P&C & Arcadia Market Management is indemnified by the Stallholder against all claims in relation to theft of, or damage to, Stallholder product/property, Stallholder failure to trade or sell product/service and any third party and/or personal injury/property damage caused by Stallholder negligence of service/product/property on 5 May 2012. Indemnity is reduced proportionately to the extent that such claim is caused, or contributed to, by the negligence of Arcadia Public School, P&C, their volunteers, agents, representatives or contractors.

Stallholder Entry/Set-up from 7am Departure from 1pm

Arcadia Market is an open-air market that trades in wet weather.

Site size: School Grounds - approx. 3m x 3m Arcadia Community Hall - approx. 1.8m x 1.8m

Stallholder Site Fee: \$35.00 (incl. GST) payable in full & prior Friday 27 April 2012

Direct Deposit / Money Order / Cheque payable to Arcadia Public School P&C

Payment by cheque that is dishonoured will incur bank fees plus \$15 administration fee.

No refunds given for stall cancellation after 5pm Wednesday 2/5/12 or non-appearance/failure to trade on 5/5/12.

Note: No commissions or percentages are payable to Arcadia Market.

Smoking is prohibited on Arcadia Public School premises, Community Hall & St Columbs Church.

*Permanent devices are **not** to be attached to School, Community Hall or Church buildings/structures.*

*Sticky tape, staples, nails, tacks, etc. are **not** to be attached to any walls, floors, etc.*

Personal injury, accident or damage to venue must be reported to Market Management immediately.

Public & emergency access areas must be kept clear at all times.

Arcadia Market Management:

- will not, unless required by law, provide or sell your personal details to any third party,
- retains the right to refuse entry or evict any stallholder who does not comply with these Terms & Conditions;
- may declare the event cancelled in hazardous weather or other extenuating circumstances;
- reserves the right to amend these Terms & Conditions as required.

Please complete the Stallholder Registration Form & return with payment to:

Arcadia Market Coordinator, c/- Arcadia Public School, 140 Arcadia Road, ARCADIA 2159

For enquiries or further information contact Meegen 0419 262 850 / info@arcadiamarket.org.au

Arcadia Market Management - Arcadia Public School P&C

www.arcadiaschool.com.au